



# Minutes of Meeting

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**Meeting No:** 3  
**Date of Meeting:** 2 February 2017  
**Place of Meeting:** East Garforth Primary Academy  
**Purpose of Meeting:** PTA Meeting

**Present at the Meeting:**

Emma Gilyead (EG), Deborah Smith (DS), Claire Whittaker (CW), Jo Flear (JF), Rebecca King (RK), Diane Mitchell (DM), Karoline Kemp(KK), Jade Regan(JR), Becky Moss-Allison(BMA), Dean Sanderson(DSa)

**Sending Apologies:**

Andrea Gilliland (AG), Rachael Binns(RB)

**Distribution, those above plus:**

School for inclusion on their website

PTA via the Facebook group

**Date of the Next Meeting:** 9<sup>th</sup> March 2017 at East Garforth Primary Academy

	Action
<b>Minutes of the Last Meeting</b> The minutes of the last meeting were accepted as a true and accurate record.	
<b>Christmas Fair Feedback</b> The Christmas Fair went well with lots of positive feedback. We raised £951.07. The Café as offered was not profitable and decision was made to not serve hotdogs in the future as it took 3 staff who could have manned the stalls we had to cancel. It has been decided that if we are struggling to find enough volunteers for stalls we should ask Year Six to run some of the games. The chosen name for the PTA Bear is Paget.	

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<p><b>Events for 2017</b></p> <p>The dates for our events are on the school newsletter calendar.</p> <ul style="list-style-type: none"><li>• Movie night Tuesday 7<sup>th</sup> February 3:30 – 5:30pm. The chosen movie is 'Finding Dory'</li><li>• Easter Disco Thursday 30<sup>th</sup> March</li><li>• Family Quiz Night Thursday 25<sup>th</sup> May</li><li>• Sports Day/Summer Fair Friday 7<sup>th</sup> July</li></ul> <p>In addition, it is proposed that we also run a Community Fair inviting local producers to take a stall for £15 plus a donation of profits. We would advertise the fair across Garforth. The proposed date was Friday 16<sup>th</sup> June (Father's Day weekend) 4pm – 7pm. The PTA would offer tea &amp; coffee.</p> <p>DSa suggested that the PTA consider running a Race Night.</p>	
<p><b>Funding</b></p> <p>DSa has a possible contact for match funding.</p> <p>It was agreed to fund another Pantomime for 2017/2018</p> <p>The PTA has funded the reading castle in KS2. It has been agreed to fund reading areas in each class room starting with the Year 6 class rooms.</p> <p>It was agreed we will provide prizes for 'Copper Cups'</p> <p>It was agreed that we will sponsor two Garforth in Bloom flower beds outside the main gates.</p>	
<p><b>Community</b></p> <ul style="list-style-type: none"><li>• We will share a stall with EGPA at the Garforth Lions Gala. Emma &amp; Debbie will also be attending the car boot sale prior to the Gala (donation letter to be sent nearer the gala date).</li><li>• We are talking to Garforth in Bloom about the possibility of them helping us make the pond area useable.</li></ul>	
<p><b>Communication</b></p> <p>EG is putting together a PTA newsletter for parents with event updates and introducing the PTA.</p> <p>Please could all members keep liking and sharing our Facebook page.</p>	