



Minutes of Meeting

Meeting No: 2
Date of Meeting: 16 January 2018
Place of Meeting: East Garforth Primary Academy
Purpose of Meeting: PTA Meeting

Present at the Meeting:

Emma Gilyead (EG), Deborah Smith (DS), Joanne Flear (JF), Miss Wilkinson (RW), Mrs Watson (CW), Mrs Mia Pickard (MP).

Sending Apologies:

Karoline Kemp (KK) Rachel Binns (RB), Miss Bosah.

Distribution, those above plus:

School for inclusion on their website

Date of the Next Meeting: 3:30pm, 24 April 2018

	Action
Minutes of the Last Meeting The minutes of the last meeting were accepted as a true and accurate record.	
Outstanding actions Enterprise day – need confirmation of the date and request from the school for funding for each class. School to provide PTA with costs for equipment required for Nursery/Reception playground. Following PTA requests to meet with the Academy Council, a questionnaire has been produced for the Council and each class to complete with ideas for future events. PTA to collect completed forms w/c 23 Jan from school reception.	CW CW/RB CW/RW
Christmas Fair Excellent feedback from everyone who attended. Disappointing amount of volunteers to man the stalls at the fair which meant a drop in funding for the school. Thank you to all the Teachers and Parents who did volunteer at the event, with setting up and clearing up after the event. Volunteer letter to be sent in book bags. The Fair made £678 profit which wasn't as much as we had hoped for. Will have to rethink these events in the future and decide if they are worth holding, given	EG

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<p>the amount of organising required before each event.</p>	
<p>Pantomime – Dick Whittington</p> <p>The children were treated to the wonderful Pantomime, Dick Whittington Pantomime performed by M&M Theatrical. This is one of the WOW experiences funded by the PTA for all children to enjoy. The feedback received from all the children was fantastic and something we would hope to fund in the future, however we need to bring the cost down to get approval for 2019. DS to contact M&M Theatrical.</p> <p>For next year’s Pantomime we will hold a “Design a Poster” competition, the winner will get to meet the cast and win a prize. EG to discuss with Mrs Binns.</p>	<p>DS</p> <p>EG</p>
<p>Events 2018</p> <p>Spring event – suggested that we make this the Enterprise Day and confirm a date with Mrs Binns. The current date for this event is 28 March.</p> <p>Summer Fair / Sports day – not discussed.</p> <p>Halloween Disco – 16 October.</p> <p>Christmas event – not discussed.</p> <p>End of term dress down days – EG to discuss with Mrs Binns.</p>	<p>EG/RB</p>
<p>Finances</p> <p>Current balance £1800.</p> <p>The last funding given to the school was £350 from the Halloween Disco 2017, which was match-funded. This is going towards the playground equipment for Nursery/Reception.</p> <p>Future funding – suggestions put forward from PTA for Year 3 / 4 playground, following parents expressing concerns about the state of the playground. Not discussed as Mrs Binns not present.</p> <p>RW to look at what play equipment is available for 3 / 4 at break times. School to locate the pieces for the Chessboard and we will have this repainted in the summer.</p>	<p>RW</p> <p>RW</p>
<p>Communication</p> <p>Each class to complete questionnaire provided by the PTA with regards to future events.</p> <p>EG to compile a volunteer letter to send out in book bags.</p> <p>It was discussed that parents need informing about the reading areas that all children have access to that were funded by the PTA, RW to see how this is progressing in school as RB wanted to do an article from the school once all the reading areas were fully complete.</p> <p>RW suggested that the Academy Council could pull something together to send out.</p>	<p>EG</p> <p>RW/RB</p>
<p>PTA</p> <p>We need to set a date for the AGM as one is due and unfortunately KK will be resigning from her role as Secretary. EG to advertise the role and arrange AGM.</p>	<p>EG</p>

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If the role isn't filled, the PTA will have to close and therefore there will be no further funding for the school from PTA events.	
Other EG to make contact with Sarah Haslam @ Tesco regarding community funding. CW to speak to Mrs Binns with regards to funding suggestions previously discussed with Garforth Lions. EGPA need to liaise direct with the Lions with regards to the business case that was suggested last year. EG to speak to Mrs King with regards to Yorkshire Water possibly providing support to clean the pond.	EG CW EG
Thank you to everyone for your continued support of the PTA, without everyone's support and volunteering we would not be able to continue to organise events and raise money for WOW Experiences for all the children to enjoy.	
Please follow us on Facebook to keep up to date with our events etc – search East Garforth PTA or read our weekly update sent out on a Friday with the schools newsletter.	